



# जीविका

गरीबी निवारण हेतु बिहार सरकार की पहल

18



## बिहार ग्रामीण जीविकोपार्जन प्रोत्साहन समिति राज्य ग्रामीण आजीविका मिशन, बिहार

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### Office Order

The fourth round of SHG CRP of FY 2018-19 is going to start from the second week of February 2019 for 40-45 days. In this, the role of Community Resource Person (CRPs) is very critical. The CRPs will be involved in the identification of targeted HHs of unentered villages, SHG formation and their basic modular trainings. There is a series of activities that needs to be done in order to facilitate the movement and deployment of CRPs in the field locations.

#### **SHG FORMATION CRP ROUND**

- Initiation in 20 districts with 397 CRP teams.
- Each CRP team will cover at least 4 villages: **between 4<sup>th</sup> February'19 to 15<sup>th</sup> March'19.**
- In each of the villages, the CRP team will spend 10-12 days.
- In each of the CRP team, preferring one member to be able to read and write.
- The local CM will be supporting the CRP team.
- The total villages to be opened by 397 CRP teams will be more than 1200-1400.

#### **The output will be as-**

1. Each of the CRP team will form 30-35 SHGs.
2. The total output from the 397 CRP teams will be between 12,000-14,000 SHGs.
3. CRP teams will also impart basic modular training to newly formed SHGs covering functioning of SHG, fund management, rotation of leadership and importance of Panchsutra.
4. Each of CRP team will identify active women in villages.
5. Each of the team will prepare SHG profile in the given format.
6. Each of the CRP team will place basic registers (LDP and Minutes book)
7. The team will also administer SHG By-laws in the newly formed SHGs.

#### **The Time-line**

Readiness of CRP teams with availability of CRP kit and required material like roster, profile photocopy, By-laws and Id card from concern CLF/VO to CRP teams.	28 <sup>th</sup> Jan.'19- 31 <sup>st</sup> Jan.'19
Orientation to CRP teams	1 <sup>st</sup> -2 <sup>nd</sup> Feb.'19
Briefing at block level and Deployment of CRP teams in village 1	4 <sup>th</sup> Feb.'19
Initiation of work in Village 1	5 <sup>th</sup> Feb.'19
Wrap up in Village 1 and team will move to village 2	14 <sup>th</sup> Feb.'19
Initiation in village 2	15 <sup>th</sup> Feb.'19
Completion in village 2	24 <sup>th</sup> Feb.'19
Initiation in village 3	25 <sup>th</sup> Feb.'19
Completion in village 3	5 <sup>th</sup> Mar.'19
Initiation in Village 4	6 <sup>th</sup> Mar.'19
Completion in Village 4	13 <sup>th</sup> Mar.'19
Compilation of reports, google doc link filling for report	14 <sup>th</sup> Mar.'19
Debriefing of CRP teams	15 <sup>th</sup> Mar.'19

Following districts needs to take CRP drive for SHG formation during the month of February'19 to March'19 for 40-45 days:

CRP Drive planning for Q4					
Sl.	District	Teams Proposed	Total CRP members	No of new villages to be entered	Movement of CRP Team
1	Araria	30	120	120	Local
2	Aurangabad	10	40	40	Local
3	Banka	30	120	120	Local
4	Bhagalpur	10	40	40	Local
5	Bhojpur	15	60	60	Local
6	Gopalganj	4	16	16	Local
7	Katihar	40	160	160	Local
8	Kishanganj	17	60	60	Local
9	Madhubani	12	48	48	Local
10	Muzaffarpur	5	20	20	Local
11	Paschim Champaran	15	60	60	Local
12	Patna	5	20	20	Local
13	Purbi Champaran	40	160	160	Local
14	Rohtas	4	16	16	Local
15	Saharsa	12	48	48	Local
16	Samastipur	43	172	172	Local
17	Sitamarhi	10	40	40	Local
18	Siwan	40	160	160	Local
19	Supaul	27	108	108	Local
20	Vaishali	28	112	112	Local
	<b>Total</b>	<b>397</b>	<b>1588</b>	<b>1588</b>	

The concerned district will tag 1-2 active women (*if needed*) with the CRP team and will be paid as per CRP policy (intra block slab).

It is mandatory for every district to ensure the placement of required numbers of CRP teams to make entry in the un-entered villages/ habitation (*as per proposed plan*). In case of any deviation, the concern DPMs need to ensure proper justification from their BPIU team before the day of briefing of CRP round.

SHG formation CRP drive Budget of Q3 in 18 districts:

Sl.	Topics	Participants	Travel	Boarding & Lodging	Total cost	Remarks
1.	Orientation of 2 days	397 CRP teams (1558 members)	200 per member	650 per member per day	3,11,600+20,25,400 =23,37,000.00	They will reach the training venue on the training day and lodge for the day. Travel cost includes travel from CRP staying place to training venue.
2.	CRP kit (other than logistic kit)	1 kit per 1 member (200*397)			79,400.00	Kit for CRP includes Folder, copy of By-laws and SHG profile, register, pen and ID card. Assuring CRP teams to receive before Briefing session.
3.	Local Vehicle	397 CRP teams	1500 per team		5,95,500.00	Local travel between villages
	<b>Total cost</b>				<b>30,11,900.00</b>	

The DPCU/ BPIU will ensure that-

1. The concerned DPCU will ensure that CRPs will take sufficient advance from their respective VO for meeting their travelling and food expenses.
2. The concerned DPCU should ensure that proper logistic arrangement arranged for the CRP teams before reaching of CRP teams to their BPIU.
3. The CRPs is entitled to get the actual TA apart from their honorarium during their transition as per the internal CRP policy. The district can arrange appropriate mode of transportation for movements as per the need/ requirement.
4. The concerned ICB official will take appropriate approvals from DPM for the CRP round (as per the protocol laid down in the CRP drives).
5. In case of insufficient CRP kits available in any of the districts then district will pull CRP kits from the blocks and in case of unavailability, they can also purchase the required CRP kits.

All DPMs/ In charge is hereby directed to follow up the CRP strategy for an effective utilisation of CRPs in SHG formation in unentered villages.

(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/ FMs/ Manager-ICBs/ TOs/ BPMs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ AO/PS/ PO.
4. IT Section.
5. Concerned File.